

Capron Rescue Squad District
Trustee Meeting Minutes
May 22, 2018

Trustee President Martha Suhr called the May meeting of the Trustees for Capron Rescue Squad District to order at 6:01pm

Roll Call: Martha Suhr, Barb Sager, Brad Fidler, Ed Wethington, all present, Jeff Reininger absent due to illness and Jim Hursh absent due to family emergency. Carrie Petersen was also present.

Agenda: Ed Wethington made a motion to accept the agenda as presented, seconded by Brad Fidler and approved by all.

Public Comment: none

Secretary's Report: Minutes of the April 24, 2018 meeting were presented by Barb Sager, Secretary. Brad Fidler made a motion to accept the April 24, 2018 meeting, seconded by Ed Wethington and approved by all.

Treasurer's Report: Trustee Treasurer Ed Wethington presented the Balance Sheet for April 2018 as compiled by Sikich Accounting. Brad Fidler made a motion to accept the treasurer's report for April 2018, seconded by Barb Sager and approved by Suhr, Sager, Fidler and Wethington.

President's Report: None

Chief's Report: Chief Dave Fonder reported that applications for 2 Captain positions are due June 1, 2018. The initial interview will be completed by Chief and Assistant Chief and then a second interview will be completed by 2 Trustees before final decision will be made. The PR coordinator applications are due June 8th and then interviews will be conducted. Chief asked for 2 Trustee Board members to assist with these interviews and Brad Fidler and Ed Wethington agreed to assist with this process.

Station computers: The computers have been obtained and set up in the two stations, complete with an e-mail address for communication. The e-mail addresses are capronrescue1@gmail.com and capronrescue2@gmail.com Use google drive to post minutes and other documents so all can review.

Annual Reviews are almost complete and each face-to-face interview takes 30 to 45 min with each member. Members asked for additional training and website improvements. Members were also given pay increases based on their rating during their review.

EMS planner: Currently using EMS Planner which costs \$1000 per year... EMS Manager costs \$2500 per year with the added benefits of a time clock, inventory tracking, easier to use, and tracks hours down to the minute and more user friendly, tracking vacation time. Assistant Chief Jeff Wessel said that he could use planner for another year for the increase in cost and we could revisit this option next year so that we could have it in the budget.

CPR: Bill Thompson reported scheduling a CPR class on May 26 for Boy Scouts and June 23rd there will be a community class with sign up by June 3rd. Heart Saver AED course for the Community will be on a quarterly bases and hope to hear from other groups.

Assistant Chief's Report: Jeff Wessel provided updated rosters and mutual aid reports

New employees: 1 medic 6 basics have joined our ranks. All new hires have 90 days to complete the training binder. Bill Thompson spends a lot of time with them to get them oriented. All are trained the same way and it is documented.

Mutual Aid reports: see summery

CO detectors: New detectors are currently on D11 and D19 and the Chief's buggy...worked fine and can test them q 30 days.

Safety Test: May 21, 2018 all 3 vehicles passed safety line and good for the next 6 months.

Neighbors Event: Lion Owen Costanza has reached out for coverage on June 16th for Poplar Grove Neighbors Day. CRS will have a "Touch a Truck" for public viewing and there will be 3 crews that day so one is dedicated to the Poplar Grove event.

Shirts: CRS new designed shirts are selling for \$20 each with 35 being sold in the first week.

EMS Week: Barb Sager made a motion to provide a Thank You Picnic on May 26th, and using \$250 for meats/paper goods/buns out of donated funds, seconded by Brad Fidler and approved by Martha Suhr, Barb Sager, Brad Fidler, Ed Wethington.

Legal Action: Attorney Jim Hursh has all the information provided by Assistant Chief Wessel so that he can approach Harvard Ford for reimbursement of motor. Brad Fidler made a motion for Attorney Hursh to start legal action, seconded by Ed Wethington and approved by Suhr, Sager, Fidler, and Wethington.

Old Business: Capron station continues on standby

Safety Deposit box: lock was drilled it out today with title for the Capron Station being the only documents in the box. \$200 was paid to drill it out and a payment of \$20 for the next year was made. Brad Fidler made a motion to cancel the safety deposit box, seconded by Ed Wethington and approved by all. Carrie Petersen will call and cancel per this vote.

CPR Training Equipment: In order to provide training to our members and the community it is noted that there is a need for 4 adult +infant manikins. Cost would be \$250 per set and Training DVD also needed.

Brad Fidler made a motion to purchase AED Training DVD and CPR equipment out of donated funds, not to exceed \$650, seconded by Ed Wethington and approved by Suhr, Sager, Fidler and Wethington.

Uniforms and Badges: Class B uniform for the members...all new members would get a shirt when hired and get pinned after 6 months so that they look professional while representing CRS in the public . Shirts are \$70, with pins are \$100.

Brad Fidler made a motion to appropriate \$3500 for Class B uniforms and badges from donated funds, seconded by Martha Suhr and approved by Suhr, Sager, Fidler and Wethington.

Executive Session 5ILCS 120/2 (c) (3) Land Acquisition

Brad Fidler made a motion to go into executive, seconded by Barb Sager and approved by Martha Suhr, Barb Sager, Brad Fidler, and Ed Wethington@7:07pm.

Brad Fidler made a motion to close executive session, seconded by Barb Sager and approved by Suhr, Sager, Fidler, Wethington. Executive session closed at 7:25 pm

Open regular meeting: Barb Sager made a motion to open regular meeting at 7:25pm, seconded by Brad Fidler and approved by all.

With no further business to be conducted Brad Fidler made a motion to adjourn, seconded by Barb Sager and approved by all.

Meeting adjourned at 7:26pm.

Next meeting June 26, 2018 at 6pm.